



DEPARTMENT OF THE ARMY

HEADQUARTERS, WESTERN REGION
U.S. ARMY CADET COMMAND
BOX 339500 MS 83
FORT LEWIS, WASHINGTON 98433-9500

REPLY TO
ATTENTION OF

ATOW-S1

3 October 2006

MEMORANDUM FOR Western Region Brigades and Universities

SUBJECT: Military Awards

1. Purpose. To provide brigades and universities with general information on the Region awards program.

2. References.

a. AR 600-8-22

b. Cadet Command Reg 672-5-1, Decorations, Awards, and Honors Reserve Officer Training Corps.

3. Facts.

a. Recommend all deserving military personnel approaching completion of tour for some type of award. Brigades will manage a suspense roster to ensure soldiers receive awards prior to departure.

b. Please process your awards within these time guidelines to ensure your soldiers will receive their award prior to departure from your unit or the proposed presentation date.


TYPE AWARD	APPROVAL AUTHORITY	TO RGN NLT
DA Certificate of Appreciation	Battalion/Western Region	30 days
Army Achievement Medal	Battalion/Western Region	45 days
Army Commendation Medal	Brigade/Western Region	45 days
Meritorious Service Medal	Cadet Command	100 days
Legion of Merit	TRADOC	150 days

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c. Civilian contracted personnel are not eligible for Army Military awards in accordance with AR 600-8-22.

2. The point of contact is Jannette Fryer at (253) 966-2978 or DSN 347-2978.

FOR THE COMMANDER:


B. KEVIN NAPIER
LTC, AG
Chief, S-1